

## **Second meeting of the IQAC held on 5 August 2017 at 12 pm in the IQAC room**

### **Members Present**

1. Sr. Dr. Jeswina AC	Principal
2. Dr. Ita D'Souza	Coordinator
3. Dr. Malina Hebbar	IQAC guide
4. Mrs. Malavika Shetty	Dean Administration
5. Dr. Nancy Vaz	Dean Arts
6. Mrs. Emima David	Dean Science
7. Mrs. Sheryl Preethika	Dean Commerce and Mgt.
8. Mrs. Vinatha	IDBOS Chairperson
9. Dr. Vishala B K	Chief Librarian
10. Dr. Noeline Pinto	PG Coordinator
11. Dr. Sapna	PG representative
12. Sr. Vinora	PG representative
13. Mrs. Marina Lobo	IQAC Secretary

### **Members Absent**

1 Sr. Dr. Vennisa AC	Vice Principal
2. Mr. Charles Pais	Registrar
3. Dr. Devi Prabha	Senior Faculty

### **Agenda**

1. Opening remarks by the Principal
2. Minutes of the last meeting
3. Echo Research Journal
4. NIRF assessment
5. Suggestions for new courses/ combinations/ programmes to be started
6. Feedback on Mother Aloysia endowment lecture
7. Any other matter with the permission of the chair

## Minutes of the meeting

1. The principal Sr. Dr. Jeswina chaired the meeting which began with a silent prayer. The IQAC coordinator welcomed the members for the meeting.
2. The minutes of the previous meeting held on 14 June were read out by the IQAC Secretary. Dr. Malini Hebbar proposed and Dr. Vishala seconded the proceedings
3. The Principal appreciated the efforts that were put forth by Dr. Malini Hebbar and Dr. Vishala BK in bringing forth the Echo Research Journal for the last four years (2013-2017) The decision to continue the Journal 2017-2018 was kept pending as certain modalities had to be worked out.
4. National Institutional Ranking and Framework is a criteria put for the by the MHRD. The entire structure for the same was displayed on the LCD screen by the Coordinator. She gave a detailed explanation pertaining to the various criteria in the framework. It was felt that certain data of the students could be collected with the help of the office staff.
5. The IQAC Coordinator read out the various courses at Mount Carmel College Bengaluru. The suggestions for new courses at our college were

Eco/ maths/ statistics

B.Com with different subjects

6. The Mother Aloysia endowment lecture was appreciated by all the members. One of the member was of the view that the discipline among the students has to improve when such programmes are conducted. Dr. Nancy Vaz thanked Dr. Ita and Mrs. Sheryl Preethika for their cooperation in conducting the programme.

7a) The new NAAC is out and the IQAC coordinator explained the seven criteria wherein the data is in the form of statistical representation. The Coordinator and Secretary of IQAC would call the criteria heads at a later date to discuss and appraise the collection of data.

b) As per suggestions put forth in the academic council meeting by the external members the need was felt to start Toast masters international for the staff of the college. Dr. Malini Hebbar explained the fee structure and other modalities.

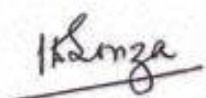
There was asugeation to sign MOU with other colleges under Faculty Development programme

c) IQAC could conduct a workshop as per the suggestion given by the Principal.

After these deliberations the meeting ended with the Coordinator thanking all the members for their active participation.



Mrs. MARINA LOBO  
Secretary



Dr. ITA D'SOUZA  
Coordinator



Sr. Dr. JESWINA  
Principal