

**Minutes of the Second meeting of the IQAC for the academic year 2018 – 2019
held on 12.09.2018 at 3.45 pm in the IQAC room**

Members Present

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|--------------------------|----------------------------|
| 1. Sr. Dr. Jeswina AC | Principal & Chairperson |
| 2. Sr. Dr. Venissa AC | Vice Principal |
| 3. Dr. Ita Dsouza | Coordinator |
| 4. Mr. Charles Pais | Registrar |
| 5. Dr. Malini Hebbar | Guide |
| 6. Mrs. Malavika Shetty | Dean Administration |
| 7. Mrs. Emima David | Dean Science |
| 8. Dr. Shailaja HG | Dean Arts |
| 9. Mrs. Sheryl Preethika | Dean Commerce & Management |
| 10. Dr. Devi Prabha | Senior Faculty |
| 11. Mrs. Vinatha | IDBOS Chairperson |
| 12. Dr. Vishala | Librarian |
| 13. Dr. Noeline Pinto | PG Coordinator |
| 14. Dr. Sapna | PG Representative |
| 15. Sr. Vinora | PG Representative |
| 16. Mrs. Marina Lobo | IQAC Secretary |

AGENDA

1. Opening remarks by the Principal
2. Minutes of the meeting held on 27.06.2018.
3. Action taken report on the resolutions of the meeting on 27.06.2018.
4. Suggestions given by the last NACC and autonomy review teams.
5. Scores obtained in NIRF 2018.
6. Any other matter.

Minutes of the meeting held on 12.09.2018 at 3.45 in the IQAC room.

1. Opening remarks by the Principal – The Principal Sr. Dr. Jeswina chaired the meeting which began with a silent prayer. After which she welcomed the members for the Second IQAC meeting.
2. Minutes of the meeting held on 27.06.2018 were read out by the Secretary Mrs. Marina Lobo. The minutes were found in order with Mrs. Vinatha proposing and Dr. Sapna seconding the minutes.
3. Action taken report:
 - a) The modalities to conduct the value added courses for 30 hours were being worked by the IDBOS chair person.
 - b) The Mother Aloysia endowment lecture was conducted successfully in collaboration with Ethel Prabhu Foundation.
 - c) The research committee was actively involved in conducting sessions to guide the staff in writing papers for publications.

4. The suggestions given by NAAC was seen and the following suggestions have been implemented
- a) The vacant faculty positions have been filled by the management staff.
 - b) Science laboratories (Physics& Chemistry) have been expanded and renovated.
 - c) As the centenary building is under constructions the infrastructure facilities in the library and State of the Art auditorium will be enhanced.

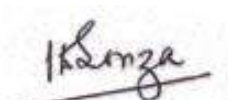
The suggestions given by the autonomy review team were also discussed.

5. The score obtained in NIRF 2018 was not up to the mark and the reason for the same was discussed by the IQAC members.
6. Any other matter – according to NAAC, the colleges which have a CGPA of more than 3.26 should mentor ten colleges who have not undergone the NAAC assessment. The members decided to list out the names of the colleges and they were :
- a) GFGC Balmatta
 - b) Milagres College, Hampankatta
 - c) Padua College of Commerce & Management
 - d) Carmel College, Modankap
 - e) Ramakrishna College, Mangalore
 - f) St. Raymond's degree College, Mangalore
 - g) Srinivas College, Mangalore
 - h) Narayana Guru College, Mangalore
 - i) Meredian College, Ullal
 - j) GFGC Kavoor.

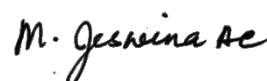
The letter to the NAAC giving the names of the above mentioned colleges would be sent at the earliest by the Principal Sr. Dr. Jeswina. The meeting thus ended by the IQAC Coordinator thanking the members for their presence & useful suggestions.



Mrs. Marina Lobo
(Secretary)



Dr. Ita Dsouza
(Coordinator)



Sr Dr M. Jeswina A.C.
(Principal)