

**Minutes of the Third meeting of the IQAC for the academic year 2018 – 2019.
held on 22.11.18 at 3.45 pm in the IQAC room.**

Members Present

1. Sr. Dr. Venissa	Vice Principal
2. Dr. Ita Dsouza	Coordinator
3. Ms. Emima David	Dean Science
4. Ms Sheryl Preethika	Dean Commerce & Management
5. Dr. Devi Prabha	Senior Faculty
6. Mrs. Vinatha	IDBOS Chairperson
7. Dr. Vishala	Librarian
8. Dr. Noeline Pinto	PG Coordinator
9. Sr. Vinora	PG Representative
10. Mrs. Marina Lobo	IQAC Secretary

Members Absent

1. Sr. Dr. Jeswina	Principal & Chairperson
2. Mr. Charles Pais	Registrar
3. Dr. Malini Hebbar	Guide
4. Mrs. Malavika Shetty	Dean Administration
5. Dr. Shailaja H G	Dean Arts
6. Dr. Sapna	PG Representative

AGENDA:

1. Minutes of the meeting held on 12.09.2018
2. IQAC National Seminar
3. NIRF 2019.
4. Any other matter.

The Meeting began with a silent prayer thereafter the Vice Principal Sr. Dr. Venissa chaired the meeting.

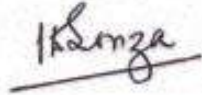
1. The minutes of the meeting held on 12.09.2018 was read out by the Secretary Mrs. Marina Lobo. They were found to be in order with Dr. Devi Prabha proposing and Sr. Vinora seconding the minutes.
2. The IQAC would be conducting a two day national level seminar on Creating Quality Culture across Curriculum on 11 & 12 January 2019. The coordinator Dr. Ita D'Souza read out the names of the invited speakers and the programme schedule. It was decided to give a memento and Rs. 2000/- to the speakers. The duties allotted to the IQAC members was also informed by the coordinator.
3. The data for NIRF 2019 was displayed on the screen by the Coordinator. This data had to be uploaded by 30 November, 2018. The members discussed about the various criteria that came into the NIRF data and felt that the area of research and publication had to be improved on.

4. Dr. Devi Prabha had mentored MAPS College for NAAC visit in the month of October 2018. The Vice Principal and the members of the IQAC lauded her on the efforts put by her.

The Meetings ended with Dr. Ita D'Souza thanking the members for their presence and Cooperation.



Mrs. Marina Lobo
(Secretary)



Dr. Ita Dsouza
(Coordinator)



Sr Dr M. Jeswina A.C.
(Principal)