

Minutes of the Second meeting of the IQAC held on 16 August 2019 at 3pm in the IQAC room

Members Present:

1. Sr. Dr. Jeswina AC	Principal
2. Sr. Dr. Vennisa AC	Vice Principal
3. Dr. Ita D'Souza	Coordinator
4. Mr. Charles Pais	Registrar
5. Dr. Malina Hebbar	IQAC guide
6. Mrs. Shubjarekha	Dean Administration
7. Mrs Shanthi Nazereth	Dean Arts
8. Mrs Emima David	Dean Science
9. Mrs. Sheryl Preethika Management	Dean Commerce and
10. Dr Devi Prabha	Senior Faculty
11. Mrs. Vinatha	IDBOS Chairperson
12. Dr Vishala B K	Chief Librarian
13. Dr Vinora AC	PG Coordinator
14. Dr Catherine Nirmala	PG representative
15. Mrs. Marina Lobo	IQAC Secretary
16. Sr. Carmel Rita	Administrator

Criteria in Charge

1. Dr Uday Kumar
2. Mrs. Shubharekha
3. Dr Nancy Vaz
4. Dr Adelaide Saldanha
5. Mrs Ameetha
6. Dr Shailaja K
7. Mrs Sandhya Nayak (Absent)

8. Dr Geetha Nazareth (PG Representative for NAAC)

Agenda

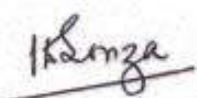
1. Prayer
2. Minutes of the previous meeting
3. Approval of AQAR for 2018-19
4. Paramarsh scheme
5. Feedback on curricular aspects
6. Any other matter

Minutes of the meeting

1. After a silent prayer the Principal welcomed all the members present for the meeting.
2. The minutes of the previous meeting held on 26 June 2019 were read out by the Secretary Mrs. Marina Lobo. They were found to be in order with Dr. Malini proposing and Mrs. Shanthi seconding them.
3. The AQAR for 2018-19 was displayed on the LCD and a thorough discussion was conducted for the filling up of certain questions which were left blank. All the IQAC members contributed for the data to be collated and gave their valuable suggestions.
4. The Paramarsh scheme was discussed by the administrator Sr Carmel Rita. Five colleges were chosen to mentor by St. Agnes College. They were Padua College, GFGC Kavour, GFGC Punjalkatte, Mudipu College and Ramakrishna College. According to this scheme an ambassador would be appointed who would look into the working on the MOU and other details in mentoring.
5. The feedback on the curricular aspects though taken last year could not be retrieved. The coordinator said that a written feedback would be collected and collated to upload the data for AQAR
6. The meeting then ended with the Principal thanking all the members for actively participating in the discussions.



Mrs. MARINA LOBO
Secretary



Dr. ITA D'SOUZA
Coordinator



Sr. Dr. JESWINA AC
Principal