



Estd 1921

# ST AGNES COLLEGE

(AUTONOMOUS)  
Mangaluru



Re accredited by NAAC with A+ Grade, CGPA 3.65/4

College of Excellence by UGC, New Delhi

Star College Status under DBT, MST, Govt of India, New Delhi

**2022-2023**

**SECRETARIAL PRACTICE DEPARTMENT**

Organises a Certificate Course on

**ENVIRONMENTAL SUSTAINABILITY**

Duration: 30 HRS

**RESOURCE PERSONS**

**Mrs Shanthi Nazareth**

Asst.Professor, Department of Secretarial Practice

St.Agnes College, Mangalore

**Mrs Shetty Pooja Ramesh**

Asst.Professor, Department of Secretarial Practice

St.Agnes College, Mangalore

**Course Outcome**

On Completion of the course students will learn:

- Different ways to be eco-friendly
- Protect & conserve the natural resources in everyday life
- Multiple ways to contribute for a stable economic growth
- Reuse, reduce and recycle the resources and make wealth out of waste and reduce pollution



# SYLLABUS

## Theory and Practical

- ✓ **Introduction /Conceptual framework of Environmental Sustainability**
- ✓ **Green Initiative Activities**
- ✓ **Campus and Business Sustainability ideas**
- ✓ **Waste Management**
- ✓ **Eco-Friendly Practices**
- ✓ **Use Eco-friendly Products**
- ✓ **Eco-Friendly technologies**
- ✓ **Eco friendly pens using one sided sheet**
- ✓ **Prepare bags, sling bags, Purse using old jeans**

## Criteria for Evaluation and marks distribution

**Attendance: 10 marks**

**Assignments &Presentations: 30 Marks**

**Final submission of work: 10 marks**

## Grading Pattern

**A - 40 and above**

**B - 30 – 39**

**C - 25 – 29**

**D - 24 and below**