

**AGENDA ITEMS PLACED BEFORE THE FOURTH IQAC MEETING OF 2023-24
TO BE HELD ON TUESDAY, 20 FEBRUARY 2024 AT 3.15 pm**

Agenda Notes:

A. Confirmation of the minutes of the previous meeting of the IQAC held on 30 October 2023.

The minutes will be placed before the members at the meeting scheduled for 20 February 2024 where approval of the members will be sought.

B. Action taken on the resolutions and decisions of the IQAC meeting held on 30 October 2023

IQAC resolution/decision	Action Taken
No.1/ III IQAC 2023-24: Review of Academic and Administrative Audit	The Academic and Administrative Audit conducted on 31.8.2023 and 1.9.2023 by the three external members Dr Aloysius Edward, Dr Richard Gonsalves and Dr Ordetta Mendonca was reviewed. The members along with the criteria heads felt that it was good and the suggestions given by them were worth taking into account. Some of the suggestions were already implemented by the Criteria heads.
No.2/ III IQAC 2023-24: Finalise the perspective plan from 2023-2033	The perspective plan of the institution was seen and reviewed by the IQAC members and suggestions were given for fine tuning the details. The following areas were taken into account in the perspective plan Organisation and Governance Student Enrollment Teaching, Learning and Evaluation Human Resource Management Infrastructure and Facilities Research and consultancy
No.3/ III IQAC 2023-24: Any other matter	It was decided that the Criteria heads would be given the dead line till 4.11.2023 to submit all the required documents. The IT team would look into the uploading of the files under the guidance of the Coordinator and Secretary.

C. Items to be placed before the fourth meeting of the IQAC for 2023-24 to be held on 20 February 2024.

No.1/ IV IQAC 2023-24: SSR Submission

No.2/ IV IQAC 2023-24: Student satisfaction survey

No.3/ IV IQAC 2023-24: AQAR

No.4/ IV IQAC 2023-24: Any other matter



Dr. Ita D'Souza

IQAC Coordinator



Sr. Dr. M Venissa AC

Principal & Chairperson