

**Minutes of the Fifth meeting of the IQAC for the academic year 2023 – 2024
18-4-2024 at 3.30 pm in the Board room**

Members Present

1. Sr. Dr. Venissa
2. Sr. Clara
3. Dr. Ita Dsouza
4. Dr Nancy Vaz
5. Mrs Shubharekha
6. Mrs Helen Serrao
7. Mrs Nimitha
8. Dr Nagesh
9. Dr Devi Prabha
10. Dr Vishala
11. Sr Dr. Vinora
12. Mrs Hannabel
13. Sr Carmel Rita
14. Mrs. Marina Lobo

Members Absent

1. Mrs. Vinatha

External Members Present

1. Ms Vidya Shenoy

External Members Absent

1. Mrs Shanu Karun
2. Mr Vincent Cutinha

Student representative Present

1. Ms Adithi
2. Ms Shaiy Pinto

Office Staff Present

1. Ms Shaila Saldanha
2. Mrs Mallika

Special Invitee

1. Mr Nelson D'Mello (Placement Officer)

AGENDA

1. Prayer and opening remarks by the Principal.
2. Minutes of the previous meeting held on 5.05.2023 with the external members.
3. Evaluation of the academic year by the student representatives.
4. Any other matter.

Minutes of the meeting held on 18.04.2024 at 3.30 pm in the IQAC room

1. The meeting started with an opening prayer by the principal after which she welcomed the external member and all others present for the meeting.
2. The minutes of the last meeting held on 5.05.2023 were read out by the Secretary. It was proposed by Dr Nagesh and seconded by Sr Dr Vinora.
3. The student leaders from the UG and PG gave their evaluation for the academic year 2023-2024.

The PG president highlighted the various events that were conducted by the departments such as seminars, workshops and various competitions.

Suggestions were given to improve the infrastructure and other amenities in the PG campus.

- a) Wifi access to all classrooms
- b) Separate placement should be done for the PG students. The placement officer assured that in the coming academic year he would look into this matter and provide opportunities for separate placement of the PG students.
- c) Functional projectors to be provided in all the classrooms.
- d) Better lab facility for the MBA students.
- e) Sick or a rest room for the PG students

The UG president also highlighted the various events that were organized by the college cabinet and offered various suggestions.

- a) Projectors in all classrooms.
- b) Earthing of the electrical points at the outdoor stage. The external member pointed out that earthing was an important criterion and urged the Principal to look in to this matter. The PG Coordinator stated that the electrician had said that it would take some time as there was interlocking system present.
- c) Celebrating Karnataka Rajyotsava owing to the rich culture and tradition of Karnataka.
- d) To keep the library open for outsiders for reference work.
- e) To upgrade the water filters.

f) Installation of solar street lights which will provide light in the night.

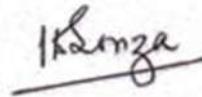
The Principal took a note of the suggestions and assured her cooperation and support regarding the suggestions provided.

4. The Coordinator informed the members that there was no response from NAAC regarding DVV. Considering these aspects it looked like the NAAC visit would take place in the coming academic year.

The meeting then ended with the Principal thanking all the members for their participation and suggestions.



(SECRETARY)



(COORDINATOR)



(PRINCIPAL)