

Second meeting of the IQAC for the academic year 2024 – 2025
23-10-2024 at 3.45 pm in IQAC room

Members Present

1. Sr Dr Venissa	Principal
2. Sr Roopa Rodrigues	Vice Principal
3. Dr Ita Dsouza	IQAC Coordinator
4. Mrs Shubharekha	Registrar
5. Dr Kavyashree	Dean, Postgraduate department
6. Mrs Shanthi Nazareth	Dean Administration
7. Mrs Helen Serrao	Dean Science
8. Mrs Nimitha	Dean Commerce & Mgt
9. Dr Nagesh	Dean Arts
10. Mrs Vinatha	IDBOS Chairperson
11. Dr Devi Prabha	Senior Faculty
12. Dr Vishala	SG Librarian
13. Sr Dr Vinora	PG Coordinator
14. Mrs Hannabel	PG Representative
15. Sr Carmel Rita	Administrator
16. Mrs Sabina D'Souza	Member
17. Mrs Vidya Patali	Member
18. Mrs Anitha	Member
19. Mrs Marina Lobo	Secretary

AGENDA

1. Prayer by the Administrator and opening remarks by the Principal
2. Minutes of the previous meeting held on 22-07-2024
3. Discussion on the appeal for an enhanced grade in NAAC
4. Handing over the charge to the new IQAC members

Minutes of the meeting held on 23-10-2024 at 3.45 pm in IQAC room

1. At the outset the Administrator Sr Carmel Rita invoked God's blessings with a prayer after which the Principal welcomed the members for the meeting.
2. The minutes of the previous meeting held on 22-07-2024 were read by the Secretary and was found to be in order. It was proposed by Mrs Helen Serrao and seconded by Mrs Nimitha.
3. The Coordinator explained in detail about the appeal which was put forth by the institution for an enhanced grade in NAAC, than what was got after the peer team visit on 12 and 13 September 2024. She read the anticipated marks each Criteria could get after the hearing of the appeal and hoped for the best. The Principal suggested that in future a better record of placements and students going for higher education be maintained while updating the data.
4. As the college had completed the NAAC peer team visit it was time for the new office bearers to take over. Dr Ita D'Souza handed over the charge of Coordinator to Mrs Sabina D'Souza, Mrs Marina Lobo the charge of Secretary to Mrs Vidya Patali and Mrs Vinatha the charge of IDBOS to Mrs Anitha S. The Principal and other members thanked Dr Ita, Mrs Marina and Mrs Vinatha for the services rendered to the IQAC since 2017.

The meeting then ended with the Principal once again thanking the outgoing office bearers for their dedicated services to the IQAC and College.

(SECRETARY)

(COORDINATOR)

(PRINCIPAL)